

SIGCSE Board Meeting Minutes

October 15, 2011

Charlotte, NC

Participants are Renée McCauley(chair), Barbara Boucher Owens, Susan Rodger, Doug Baldwin, Tiffany Barnes, Amber Settle, Mark Guzdial, and Z Sweedyk. Those not attending are Ginger Ignatoff (ACM), Dan Joyce, John Impagliazzo, and Henry Walker.

Renée called the meeting to order at 8:15am.

- The August meeting minutes were approved.
ACTION: Susan – send final version to Dan to post.
- Renée gave an update on Dan’s trip to Argentina.
- We discussed the tangible benefits of being a member of SIGCSE. We discussed CSTAs enormous growth, especially in India. We should continue to provide information about SIGCSE to CSTA members.
- Doug gave an update on the budget – The SIGCSE budget is in good shape. Membership is down a little, but other revenue categories are up. ACM Inroads is doing well. He thinks SIGCSE has the right balance with expenses and revenues. He noted that neither ICER nor ITICSE are appearing in the budget yet for this year.
- Membership benefits are listed on the SIGCSE website and include the three conferences and the additional working groups report. Another benefit is the reduced conference registration rates.
 - Missing on the website under benefits are the SIGCSE bulletin and the annual archive CD.
ACTION: Dan update
- Barbara and Mark reported on the most recent ACM Education Board/Council meeting.
 - Barbara and Mark discussed the makeup of the ACM Education board (11 members) and the ACM Education Council (about 35 members). The council informs the board of concerns. ED Council had requested SIGs with an education focus to have an appointed person to represent their interests. Barbara is the SIGCSE representative on the Council.
 - Jodi Tims presented “The Taulbee Report for the rest of us.” There was a small group meeting on this topic. There is clearly value for CS departments to have this information. It was not clear what would happen next with this. This may fit in line with PACE.
 - Mehran Sahami gave a report on CS2013.
 - ACM Education Policy gave a report.
 - There was a discussion on India. There are three educational tiers in India and all three are growing at a substantial rate. The ACM India Council wants to produce learning materials for under-prepared instructors. Barbara asked if ACM would pay for the two leaders to come to the SIGCSE Symposium. There is a plan for a delegation to go to India to talk to many institutions.

- CSED week was another strong topic. There may be a competition to see which SIG could have the most members participate in CSED Week. There was concern that the web page has not been updated for this year. Should the name be changed to Computing Week?
- Barbara and Renée reported on the SGB meeting.
 - Doug and Renée attended the SIG Officers training. It was useful to see how ACM operates.
 - The Turing Centenary celebration will be in June 2012. All Turing award winners are invited to give a talk. SIGs are asked to contribute funds to the celebration. The date is June 13-15, 2012. At this time the meeting will be limited to 700 people. The ACM Educational Council may have their meeting there. The British Computing Society has information on their page.
 - The First European Computing Research Congress (ECRC) 2013 will be held in Paris in May 2012 (around CHI).
 - CSED week
 - Mark is on the steering committee. They want to highlight 5 events. Tiffany is teaching the CS Principles course and has several events planned for that week. Z asked for a bulletin article.
ACTION: Mark, Tiffany
 - Should SIGCSE do anything to promote CSED week? We have a list of projects people did last year. We need to promote that.
ACTION: Dan send out.
 - The CSED page needs a searchable database.
 - USACM
 - SGB is to appoint one member this year and another next year.
 - Gene Spafford spoke about this committee and mentioned that they are recruiting members from SIG boards for their 6 working groups. Information is on their website.
 - There was discussion about the ACM authorizer service. Authors can link to papers on their own website. SIGCSE gets a count when people look at a SIGCSE paper. We should encourage our members to do this.
ACTION: ?
- SIGCSE Europe - Renée, Barbara, Amber
 - Andrew McGettrick and Informatics Education Europe (IEE) is interested in an education conference in Europe and has asked if SIGCSE can help sponsor a conference. There was a lot of discussion about a conference and in connection with this whether there should be a SIGCSE Europe or some other organization.
 - Questions/Thoughts that came up include:
 - How do you charter an organization in Europe?
 - Should we create SIGCSE Europe? Would members of it also be members of SIGCSE?
 - Should this structure created be easily replicable in other regions?
 - Get information about other CS European organizations such as SYSOPS and Informatics Europe Board.

- There was a discussion of the award nominees for the two SIGCSE awards and a vote was taken for each award. Hal Abelson will be awarded the SIGCSE Award for Outstanding Contribution to Computer Science Education, and Jane Prey will be awarded the SIGCSE Award for Lifetime Service to the Computer Science Education Community.
ACTION: Dan will contact the winners and announce the award.
- CRA new faculty workshop, Renée, Susan
 - Can CRA provide/share the cost of this workshop with SIGCSE? This workshop for new faculty would be a combination of the new faculty workshop currently run and include mentoring/advice from the CRA-W workshop that is held every other year for women. and we can help.
ACTION: Renée will talk with Andy and then Sheila. Then Susan will discuss with Sheila.
 - Sheila needs to talk with David Reed and his new co-organizer to talk about working together on this workshop.
- Increasing attendance at SIGCSE Business meeting, Renée
 - To increase attendance we decided to give away one free registration for the next year's conference.
 - Could we post the agenda ahead of time?
 - Conference chairs should mention the business meeting on both of the first two mornings.
ACTION: Susan
 - Make it clear to conference chairs that there should not be receptions that overlap with the SIGCSE business meeting.
ACTION: Susan
- ACM SRC - Increasing submissions. Susan and Doug.
 - To help with advertising in an attempt to increase the number of submissions, it would be helpful to get a volunteer from SIGCSE to help out Ann Sobel. We will ask her and then inform next year's Symposium co-chairs.
TODO: Susan and Doug will approach Ann. Tiffany is interested in being this liason in a multiyear role.
 - Should we have student posters? Do Paul and Tracy want to explore this for next year in conjunction with our new liason.
TODO: Susan
- Susan gave an update on Supporters/Exhibitors. The status is about the same as it was last year at this time. She works with Dorothea Heck, the exhibits manager to encourage organizations/industry to sign up for the Exhibit Hall and to be a Supporter.
- ACM Inroads update, John sent email to Renée.
 - ACM is working on the web site so it should be up soon.
 - We need to put information about ACM Inroads on the SIGCSE web page, including how to submit.
ACTION: Dan
 - Our publications committee should address the long range plan for ACM Inroads.
ACTION: Renée, Z, Henry, John
- ICER – In publicizing ICER, we will refer to it as a conference.
 - ACTION: Mark will tell Dan and ICER people
- Develop a clarification regarding people wishing to attend ITiCSE 2012 in Israel who may be barred from entering the country.

- We want ACM to make a statement about this.
ACTION: Renée talk to Ginger
- Need to get the budget in for ITICSE 2012
 - ACTION: Renée
- SIGCSE Bulletin update –
 - The SIGCSE Bulletin now appears mid-October, mid-January, mid-April and mid-July.
 - Z would like to have articles at least two weeks before the Bulletin goes out.
 - PKAL would be a good article for the next issue.
ACTION: Dan
 - Henry and Z are looking for someone to join as an editor.
- Best paper award
 - We need to make the best paper award official for each conference, Symposium and ITiCSE by filling out the paperwork. ICER cannot have a best paper award because ACM rules are that the paper has to be selected by the program committee.
ACTION: Mark
 - We should list the best paper award on our web site for SIGCSE 2011 and ITiCSE 2011.
ACTION: Dan
- Renée pointed out the policies for presenter substitutions for the SIGCSE Symposium and we should point them out to the program chairs.
ACTION: Susan will remind program chairs.
- The SIGCSE website still talks about the Special Projects showcase.
ACTION: Dan remove
- Problems associated with SIGCSE reviewing process
 - The majority of problems are with new people who sign up who are not as familiar with the conference. Should we have training materials?
ACTION: Mark mention to program chairs for 2013.
 - ITiCSE 2012 will use a new system for reviewing called OpenConf . The new review process may let reviewers discuss a paper.
- The program chairs for the SIGCSE Symposium for 2013 are JD Dougherty and Kris Nagle.
- Status of annual CD archive –
 - There are only 3 working groups this time so they are not picking a best working group report.
 - CDs will mail out in December.
- There were only three working groups at ITiCSE. We hope that since the working group papers are put on a CD that people will be satisfied with this and submissions for working groups will increase for future years.
 - Barbara said that ACM pub board is looking into print on demand.
- New business
 - Conference Wiki – Is this worth maintaining and does anyone use it? All the conference chairs use their own.

The meeting was called to an end at 4:00pm.

End of minutes, October 15, 2011, SIGCSE Board Meeting.

Susan Rodger, Secretary