

SIGCSE Board Meeting Minutes

March 5, 2014

Atlanta, Georgia

Participants: Susan Rodger (chair), Renée McCauley, Paul Tymann, Judy Sheard, Amber Settle, Tiffany Barnes, Alison Clear, Sue Fitzgerald, John Impagliazzo (ACM Inroads Editor-in-Chief), and Christine Alvarado (co-Editor of SIGCSE Bulletin). David Kauchak (co-Editor of SIGCSE Bulletin) and Irene Frawley (ACM) were not able to attend.

Susan called the meeting to order at 8:25am EST

- January 2014 Board minutes were approved.
ACTION: Judy to send minutes to Paul for inclusion on the SIGCSE website.

- Items approved since last Board meeting in January:
 - Board minutes for Aug 2013 and Oct 2013 approved by email.
 - Incoop requests approved for CCSC-EA 14, CCSC-MW 14, CCSC-RM 14, CCSC-NW 14, CCSC-SE 14.

- There was discussion about potential distribution of controversial advertising material at SIGCSE conferences. It was decided that the following statement should be added to the SIGCSE website, "SIGCSE reserves the right to reject any materials that we find offensive or inappropriate, such as politically charged material, and will not refund any expenses incurred."
ACTION: Susan to discuss with the SIGCSE Exhibits Manager, Dorothea Heck

- New Educators Workshop — Susan
 - Held all day Wednesday prior to the Symposium.
 - 10 attendees, 5 speakers and 2 organizers (Andrea Danyluk & Dave Reed).
 - The intention is to run this event every alternate year.
 - It was recommended to advertise the Workshop earlier to encourage more people to attend.
 - The next Workshop will be held in 2016.

- New Chairs Workshop for 2015 — Renée
 - The Workshop will be advertised on the SIGCSE lists, in the April Bulletin and by flyers sent to Snowbird.
 - It was recommended to open this event to all faculty, not just new chairs.
 - **ACTION:** Renée to liaise with Sandra DeLoatch (2015 chair) about advertising the next workshop and choosing a co-chair.
 - **ACTION:** Renee to decide on the cost of the Workshop.

- Amber (treasurer) gave a report on the budget:
 - Projected budgets for 2013-2014 and 2014-2015 were presented.
 - Amber mentioned that it was necessary to update the budgets for international travel.
 - The ICER 2013 closing budget was presented and accepted by the Board.
 - The ITiCSE 2013 closing budget was presented and accepted by the Board.
 - The budget for ITiCSE 2014 was presented.
 - **ACTION:** Susan, Amber and Alison to chase up the budget for ICER 2014.

- Awards Committee — Paul
 - **ACTION:** Paul to prepare an advice guide for Award nominations. The guide will be based on the ACM advice guide to preparing nominations for awards. Susan to assist Paul.
 - **ACTION:** Paul to notify previous applicants about the guide.
 - **ACTION:** Christine to prepare notice about the next round of Awards for the July Bulletin.

- Speaker's Fund — Amber
 - The practice of some conferences applying for funding from the Speaker's Fund every year was discussed. This is allowed but we will try to encourage others to apply.
ACTION: Susan to notify the CCSC conferences about the Speaker's Fund when she approves their in-coops requests.

- Special Projects — Sue
 - One proposal was funded in the November 2013 round.
 - The reviewing of the Special Projects was discussed.
ACTION: Sue to add a statement to the Special Projects' guidelines explaining that if a proposal is resubmitted then reviews of the previous submission must be included together with a statement of how the reviews have been addressed.

- Travel Grant Program — Amber
 - Five Travel Grants were awarded for the 2014 Symposium.
 - Donations received in 2013: \$2500 (Henry Walker to start the fund) and \$3001 from other donors.
 - More donations have been received in 2014.
 - It was recommended to increase the number of awards given next year.
ACTION: Amber to note the number of donors as well as the total donations in future reports.
 - The Travel Grant application and selection processes were discussed.
ACTION: Amber to move the application deadline to October.

- Committee on Committees — Susan, Sue and Tiffany
 - Tiffany presented the committee review of the list of committees and roles, and this was discussed.
 - ACTION:** Susan to ask for updates on ABET from the ABET liaison.
 - ACTION:** Paul to find out about PKAL.
 - ACTION:** Awards committee to look for past award members to help with nominations for SIGCSE awards.
 - ACTION:** Chapter Development committee to nominate a chair.
 - There were discussions about term limiting positions for all committees and sub-committees and processes for encouraging more volunteers to get involved.
 - ACTION:** Susan to forecast term limiting positions with current position holders.
 - There was a proposal to re-organise the committees with a meta-level structure of Conference and Communication groupings. It was decided to review these proposed groups and discuss at a future Board meeting.
 - ACTION:** Susan, Alison, Tiffany, John, Judy and Renee to review the Conference committee group.
 - ACTION:** Paul and Amber to review the Communications committee group. Paul and Amber will recruit more people to help.
 - It was recommended that the Board treasurer is a member of the Conference committee.

- Susan gave an update on preparation for the forthcoming ACM SIG Viability Review.

- Renée gave an update on the SIG Governing Board.

- SIGCSE web pages — Paul
 - ACTION:** Paul to upload Board minutes onto the website.
 - ACTION:** Paul to find a webmaster for the SIGCSE website

- A note from Barbara Boucher Owens about a recent SIGCSE India interest meeting she attended in India was presented to the meeting.

- Christine gave an update on the SIGCSE Bulletin. Recommendations for future member spotlights were sought from the Board. Suggestions were given.

- ACM Inroads — John Impagliazzo
 - John reminded the Board that his term as editor-in-chief for ACM Inroads will be up in mid-2015. An ACM committee will soon be formed to decide on his replacement.
 - **ACTION:** Amber to clarify if there is a revenue stream from the ACM digital library arising from ACM Inroads.
 - John recommended trying to get more paid ads for ACM Inroads in order to cover

- production costs.
 - Acceptance rate for ACM Inroads articles is less than 50%. John mentioned that more articles are needed.
 - The submission process has been streamlined. Copyrights are submitted automatically through the submission system.
 - ACM is to conduct a viability study of all ACM magazines.
- John Impagliazzo reported on his investigation of possible synergies between ACM and IEEE.
 - **ACTION:** John and Susan to meet with representatives of the IEEE education society via video conference. Others will be invited to this meeting.

Lunch break

After lunch, JD Dougherty, Kris Nagel, Adrienne Decker, Kurt Eiselt and Bob Beck joined the meeting.

- 2014 Symposium chairs, JD Dougherty and Kris Nagel, gave feedback on the 2014 Symposium:
 - The OpenConf conference management system has worked well, supporting both the Symposium and Learning at Scale conferences. OpenConf are open to making changes to the system for future conferences. The 2014 and 2015 Symposium chairs have ideas for improvements to the system.
 - A printed proceedings was not produced this year.
 - **ACTION:** JD Dougherty and Kris Nagel to prepare a report with suggestions for future Symposiums, including co-running of conferences.
- 2015 Symposium chairs, Adrienne Decker and Kurt Eiselt, gave an update on planning for the 2015 Symposium:
 - A site visit to Kansas City has been conducted.
 - The committee is in place.
 - The OpenConf conference management system will be used for the 2015 Symposium.
 - CONNECT will probably be used.
 - An online program rather than a printed program is being considered.
 - The chairs recommend that in future a previous symposium chair accompany the site selection committee on the site visit.

JD Dougherty, Kris Nagel, Adrienne Decker, Kurt Eiselt left the meeting

Mikey Goldweber, Chris Stephenson and Ernesto Cuadros-Vargas joined the meeting

- Bob Beck gave an update on the future scheduling of SIGCSE Symposia.
 - 2015 Kansas City
 - 2016 Memphis
 - 2017 — possible locations in the west were discussed.
 - There was discussion on the criteria for selection of sites.

- ITiCSE site selection committee (Mikey Goldweber and Alison Clear) and ITiCSE 2015 chair (Ernesto Cuadros-Vargas) gave updates on planning:
 - 2014 Uppsala, Sweden – proceedings will be delivered totally online
 - 2015 Vilnius, Lithuania – planning well underway
 - 2016 Arequipa, Peru – site visit in mid-April
 - Possible sites for 2017 and 2018 were discussed.

Bob Beck, Mikey Goldweber and Ernesto Cuadros-Vargas left the meeting

- Computer Science Teachers Association (CSTA) — Chris Stephenson
 - Currently 53 local chapters from 35 US states and 3 Canadian provinces.
 - Membership over 16, 000 and growth continues at 18% per year.
 - CSTA conference in 2013 in Quincy, Massachusetts was attended by over 300,
 - CSTA conference in 2014 will be in St Charles, Illinois
 - Chris reported on CSTA activities including the Computer Science Leadership and Advocacy program, Administrator Impact Award and the Faces of Computing contest.

Chris Stephenson left the meeting

Andrew McGettrick joined the meeting

- ACM-Europe/Informatics Europe — Andrew McGettrick
 - An advisory committee with representatives from ACM-Europe and Informatics Europe has been established. Main tasks for the committee:
 - set up a European computing education conference
 - conduct a study of the status of computing education in European high schools.
 - investigate the possibility of setting up SIGCSE Chapters in Europe.

Andrew McGettrick left the meeting

Jodi Timms, Carl Alphonse and Mark Guzdial joined the meeting

- 2016 Symposium Chairs Jodi Timms and Carl Alphonse reported on preparations for the 2016 Symposium

Jodi Timms and Carl Alphonse left the meeting

- ICER and ICER 2014 DC
 - Mark Guzdial and Sally Fincher were approved as Chairs for the DC at ICER 2014 and Mark will be the senior chair for the DC at ICER 2015.
 - Mark Guzdial presented a proposal for the selection of future ICER DC Chairs and this was discussed.
 - Ideas for growing the participation in ICER were discussed.

Mark Guzdial left the meeting

- ICER and the ICER DCs were further discussed and it was decided that:
 - The current model of rotating the DC chairs will continue.
 - The Board will put together an ICER DC funding committee.**ACTION:** Susan to inform Mark of Board decisions

- The meeting was concluded at 4:45pm

End of minutes, March 5, 2014, SIGCSE Board Meeting

Judy Sheard, Secretary