

# SIGCSE Board Meeting Minutes

April 28, 2015

## Phone Meeting

**Participants:** Susan Rodger (chair), Renée McCauley, Paul Tymann, Judy Sheard, Amber Settle, Tiffany Barnes, Alison Clear, Sue Fitzgerald, Maureen Doyle (co-Editor of SIGCSE Bulletin) and Irene Frawley (ACM). David Kauchak (co-Editor of SIGCSE Bulletin) and John Impagliazzo (Editor-in-Chief of ACM Inroads) were not able to attend.

*Susan called the meeting to order at 4.30pm EDT*

- March 4 2015 Board meeting minutes were approved.
- March 6 2015 Business meeting minutes were approved.
  - **ACTION:** Paul to upload the March 4 2015 Board meeting and March 6 Business meeting minutes to the SIGCSE website.
- Items approved since the last SIGCSE Board Meeting:
  - Approved in-coop with: CCSC-MW '15, CCSC-NW '15, CCSC-RM '15, CCSC-EA '15.
  - Endorsed the Washington State Middle School Computer Science Competition - <http://computingforall.org/>
  - Conference Review Supporter Software - approved Leen-Kiat Soh to work with Brad Miller, Henry Walker and John Dooley.
  - Co-chairs for SIGCSE 2018 - Tiffany Barnes and Dan Garcia.
  - SIGCSE Bulletin co-editor - Maureen Doyle.
  - SIGCSE Social Media coordinator – Brianna Morrison.
- The SIGCSE Travel Grant was discussed:
  - Just over \$11,000 has been donated since the inception of the SIGCSE Travel Grant at SIGCSE 2013, and ten educators were given awards to attend SIGCSE 2014 or 2015.
  - **ACTION:** Amber to check with past recipients of the Travel Grant that they are happy to have their name published on the SIGCSE website.
  - **ACTION:** Amber to organise with Paul to put the Travel Grant recipients' information on the SIGCSE website.
  - **ACTION:** Tiffany to include on the Travel Grant application form a note that recipients' names will be published on the SIGCSE website.
- The selection of Chairs for ICER was discussed:
  - **ACTION:** Susan to look through past minutes for any mention of a process for conference chair selection.
  - **ACTION:** Renee, Susan, Alison, and Judy to discuss and propose a policy to the Board for conference chair selection for SIGCSE, ITiCSE, and ICER.

- Judy gave an update on ICER 2015:
  - A record number of submissions were received for ICER 2105.
  - **ACTION:** Susan to send a letter of commendation to ICER chairs.
- The travel support for Doctoral Consortium Co-chairs was discussed:
  - The current amount of \$2000 for the junior co-chair does not cover the costs of travel between the Australasian region and the USA or Europe regions.
  - It was decided to raise the support to \$3000 for junior co-chair travel between Australasia and the USA or Europe. An additional amount can be requested if needed.
  - **ACTION:** Judy to prepare an update for the Travel policy on the SIGCSE website.
- The possible of co-location of ITiCSE with WIPSCSE was discussed:
  - Workshop in Primary and Secondary Computing Education (WIPSCSE) is held in Europe in November.
  - There is a possibility of WIPSCSE gradually moving earlier in the year so that it could co-locate with ITiCSE in 2017 or 2018.
  - ITiCSE and WIPSCSE could be run consecutively or overlap.
  - **ACTION:** Alison to discuss co-location with the ITiCSE site visits committee.
  - **ACTION:** Susan to report to Michael Caspersen that we are willing to co-locate ITiCSE with WIPSCSE in 2017 and 2018 and discuss logistics of co-location.
- Amber and Judy gave an update on SIGCSE Chapters:
  - The current SIGCSE Chapters:
    - Australasian – current Chair is Katrina Falkner from University of Adelaide, Australia.
    - Spain – contact is Juan Manuel Dodero.
    - Bilkent (Ankara, Turkey) – contact is Can Kultur.
    - India (iSIGCSE) – contact is iSIGCSE Chair, Madhavan Mukund
  - The Chapter information on the SIGCSE website has been reviewed.
  - **ACTION:** Amber to prepare outline for the Chapter page(s) on the SIGCSE website
  - Possible benefits to offer iSIGCSE were discussed.
  - **ACTION:** Susan to notify iSIGCSE that they can have access to the SIGCSE Bulletin and that the Board is investigating possible access to the SIGCSE listservs.
  - **ACTION:** Susan to find out the membership numbers for iSIGCSE.
- A proposal from Mikey Goldweber for a SIGCAS track at the SIGCSE Symposium was discussed:
  - Some Board members put forward the view that the program content is the responsibility of the conference chairs and conference program committee and the board should not interfere.
  - **ACTION:** Susan to let Mikey Goldweber know that the Board is considering his proposal.
  - **ACTION:** Renée to summarise the discussion from this meeting for the Board.
  - **ACTION:** Susan to put discussion of the proposal for a SIGCAS track at the SIGCSE Symposium on the agenda for the next Board meeting.
- Tiffany gave an update on the Volunteers form and Volunteer coordinator position:
  - The Volunteers form has been updated to request information about applicants' involvement with SIGCSE.
  - The search for a Volunteer coordinator is continuing.

- **ACTION:** Tiffany to send an update on the responses to the Volunteer form.
- Tiffany gave an update on the IEEE Broadening Participation conference (IEEE BP):
  - **ACTION:** Tiffany to prepare a SIGCSE in-cooperation request for the upcoming IEEE BP conference.
  - **ACTION:** Tiffany to prepare a proposal for a joint IEEE/SIGCSE Broadening Participation award.
  - Irene reminded the Board that any Awards must be approved by the ACM.
- Tiffany gave an update on the Broadening Participation column in the SIGCSE Bulletin.
- Susan mentioned possible locations for the October Board meeting.
- **ACTION:** Susan to put the following items on future Board meeting agendas:
  - discuss publication costs (Amber at a late Summer Board meeting)
  - Treasurer's report (Amber at next Board meeting)
    - FY 2016 budget
    - FY 2015 updated projection
- Next meeting will be a phone meeting in May/June

The meeting was concluded at 6.00pm EDT.

End of minutes, April 28, 2015, SIGCSE Board Meeting

Judy Sheard, Secretary