

# SIGCSE Board Meeting Minutes

April 26, 2016

## Phone Meeting

**Participants:** Susan Rodger (chair), Renée McCauley, Paul Tymann, Judy Sheard, Amber Settle, Tiffany Barnes, Alison Clear, Sue Fitzgerald, Maureen Doyle (co-Editor of SIGCSE Bulletin). Irene Frawley (ACM) and April Mosqus (ACM). David Kauchak (co-Editor of SIGCSE Bulletin) was unable to attend.

*Susan called the meeting to order at 4.30pm Eastern Time*

- March 2 2016 SIGCSE Board meeting minutes were approved.
  - **ACTION:** Paul to post March 2 2016 SIGCSE Board meeting minutes to the SIGCSE website.
- March 4 2016 SIGCSE Business meeting minutes were approved.
  - **ACTION:** Paul to post March 4 2016 SIGCSE Business meeting minutes to the SIGCSE website.
- Items approved since last board meeting:
  - In-cooperation with CCSC-MW '16, CCSC-SE'16, CCSC-NW'16, CCSC-EA'16, CCSC-RM'16
  - ITiCSE 2016 TMRF
  - In-Cooperation with Koli Calling '16
- SIGCSE Technical Symposium program and conference chair roles.
  - The current model of appointing a person to the role of SIGCSE Technical Symposium program chair for one year and then the person progresses to conference chair for the following year was discussed. An alternative model was proposed whereby people would be appointed to a two year program chair or two year conference chair role and there would be no progression from program to conference chair.
  - Arguments for the current system:
    - Feedback from some former Symposium chairs was that they liked the experience of doing both program and conference chair roles.
    - If program chairs work closely with the conference chairs they can receive a lot of guidance for when they take on the chair role in the following year.
  - Arguments for the proposed system:
    - If two people were appointed to the program or conference chair role for two years, and the appointments were staggered, then each year there would be an experienced chair who could train the new chair.
    - Program and conference chairing are quite different jobs and the program chair role is not necessarily good preparation for the conference chair.
  - It was decided to recommend the SIGCSE Technical Symposium program and conference chair appointments as an item for discussion by the next SIGCSE Board.

- Leo Porter was approved as the next SIGCSE Bulletin Co-editor.
  - Leo will start on the July issue of the SIGCSE Bulletin
  - Leo will replace David Kauchak who is stepping down after the July issue.
  
- 2019 SIGCSE Technical Symposium Chairs were proposed by the 2018 Symposium Chairs (Tiffany Barnes and Dan Garcia).
  - Manuel Pérez-Quiñones and Beth Hawthorne were approved as 2019 SIGCSE Technical Symposium Chairs.
  - There was a recommendation that the Board keeps a list of potential people for future Symposium program and conference chairs.
  - There was a comment that diverse people, including international (non-USA) people, should be considered for these roles and be included on this list.
  
- Renée and Susan gave a report on the SGB Meeting they attended in March:
  - A new approval process for SIG viability reviews was discussed.
  - A proposal for a new model for SIG formation was discussed. This model specifies that an emerging technology group would be a starting point for a new SIG.
  
- Job advertisement postings on SIGCSE-members listserv:
  - There has been an increase recently in the volume of job advertisements appearing on SIGCSE-members listserv.
  - Suggestions were proposed for managing the increased volume.
    - Use a tag in the subject line so that people can easily filter out the job ads.
    - Create a new list specifically for job ads. People would be placed on this list automatically and could then opt out.
  - **ACTION:** Susan to ask Sam Rebelsky if he has had complaints about the volume of job ads on SIGCSE-members.
  - It was decided to recommend the matter of the volume of job ads on the SIGCSE-members listserv as an item for discussion by the next SIGCSE Board.
  
- ICER 2016
  - 101 paper submissions with 96 papers sent out for review.
  - 3 papers were returned without review because they were not anonymized. Authors with minor mistakes in the anonymization were allowed to correct them.
  - **ACTION:** Judy to submit the TMRF
  
- ITiCSE 2016
  - 47 registered so far; another 100 registrations expected.
  - Seven working groups have been formed
  - Post-conference tours have been organised.
  
- ITiCSE 2017
  - To be held in Bologna.
  - **ACTION:** Alison to ask Michael Goldweber for the conference dates.
  
- Future ITiCSE sites:
  - Michael Goldweber and Mats Daniel will do a site visit to Cyprus in June 2016.

- Aberdeen has submitted a proposal to host ITiCSE.
- A site visit to Aberdeen was approved.
- **ACTION:** Alison to ask the proposer of Aberdeen to review the budget.
- Norway and Finland have expressed interest in hosting ITiCSE, but have not submitted applications.
- **ACTION:** Alison to request a proposal from the Norway representative.
  
- The following items for discussion will be suggested to the next SIGCSE Board:
  - SIGCSE Technical Symposium program and conference chair appointments.
  - Creating a SIGCSE Global conference.
  - The volume of job ads on the SIGCSE-members listserv.
  - **ACTION:** Susan to suggest the above items to be discussed by the next SIGCSE Board.
  
- Susan will call another meeting if needed before the term of the 2013-2016 SIGCSE Board ends.

The meeting concluded at 6.00pm Eastern Time.

End of minutes, April 26 2016, SIGCSE Board Meeting

Judy Sheard, Secretary