

Meeting Date: Monday, March 18, 2020
Meeting Time: 7:00-9:00pm (EDT)

Attendees:

Adrienne Decker, Chair
Dan Garcia, Vice Chair
Andrew Luxton-Reilly, Treasurer
Leo Porter, Secretary
Mary Anne Egan, Member At-Large
Laurie Murphy, Member At-Large
Manuel Perez-Quinones, Member At-Large
Amber Settle, Immediate Past Chair

Agenda

Activity since the last meeting

- Email went to listserv about archives regarding the SIGCSE mailing list remaining private.

Symposium Business (Liaison: Manuel)

Informational Items

- All of the hotels have released us from liability, so no penalties for not meeting room blocks. This is a significant cost reduction as liabilities were in the \$200k range.
- Cvent cannot refund any costs as they completed their portion of the contract, but they are offering a reduction in costs for next year.
- We need to recruit one more Program Co-Chair for symposium 2022

Action Items

- Decision on refunds
 - Plan proposed to offer refunds to participants less \$100 fee with flexibility for participants to opt-out of asking for a refund.
 - Proposal to approve the fee structure as proposed is approved.
 - Every refund has to be done by hand
 - ACM offered the services of ExecutiveEvents to help us cancel for a fee for each cancelled registration

ITiCSE Business (Liaison: Amber)

Informational Items

- Michail Giannakos asked NTNU to cover the \$15,000 in penalties for cancellation, and they agreed. We greatly appreciate NTNU's willingness to help.
 - Conference fees in the range of \$100 are now likely.

ICER Business (Liaison: Leo)

Informational Items

- ICER 2020 is an online conference:
- Submission Deadlines moved 2 weeks later
- Leo provided an update on the funding situation as well as possible registration fees.
 - Planning is still ongoing - Amy, Adon, and Anthony have done a marvellous job rapidly transitioning to planning for ICER online

Action/Discussion Items

- Plan to recruit for the ICER Steering Committee in late April.

Additional Agenda Items

- Extensive discussion of financial issues
 - Conferences are a significant source of financial stability for the organization
 - Losses from the symposium this year may have a considerable impact on our reserves, but at this point, we will remain solvent.
 - We will revisit our funding of ongoing programs to trim expenses until the conference situation is better understood.
- Discussion of redesign of SIGCSE organization logo
- Update from Dan Garcia on latest call for volunteers (19 people volunteered)
- Call for a Social Media Director
 - Multiple applications were discussed
 - Motion for Zahra Atiq to serve as our social media chair is approved.
- Liberal Arts Pre-Symposium Event ran successfully. [Event Agenda](#)
 - The board covered food expenses as per previous arrangement with this group