Meeting Date: Wednesday, September 29, 2021  
Meeting Time: 7pm-9pm EDT (GMT -4)

Attendees:
Adrienne Decker, Chair  
Dan Garcia, Vice Chair  
Andrew Luxton-Reilly, Treasurer  
Leo Porter, Secretary  
Mary Anne Egan, Member At-Large  
Laurie Murphy, Member At-Large  
Manuel Perez-Quinones, Member At-Large  
Amber Settle, Immediate Past Chair

Agenda

Approval of Minutes
- Motion to approve minutes from the September 9th meeting passed.

Activity since the last meeting
- Conference Closings
  - ITiCSE 2021 - 380 attendees; $11,390 surplus
    - Organizers found ways to save costs related to the online platform which resulted in a surplus.

All Conference Business

Informational Items
- ACM Pubs Board on Human Subjects
  - Group discussed how to best implement this policy for our conferences. Next step will be to involve conference steering committees.
- The ACM is recommending requiring proof of vaccine for events with an in-person component where it is legal to do so and are looking for a vendor to help with verification.

Symposium Business (Liaison: Manuel)

Informational Items
- Steering Committee News
ITiCSE Business (Liaison: Amber)

Informational Items

- Steering Committee news:
  - Last met: September 14, 2021
  - Announcements
    - The SC has decided to postpone an anniversary celebration for a few years. The current plan is to celebrate either the 30th or the 32nd anniversary of the conference.

ICER Business (Liaison: Leo)

Action/Discussion Items

- Steering committee appointment
  - The board considered multiple nominations for the ICER SC.
    - Motion to appoint Claudia Szabo as member of the ICER SC is approved.