

SIGCSE Board Meeting Minutes

March 6, 2013

At SIGCSE 2013 in Denver, CO

Participants are Renée McCauley(chair), Barbara Boucher Owens, Dan Joyce, Susan Rodger, Tiffany Barnes, Amber Settle, Mark Guzdial, John Impagliazzo, and Z Sweedyk. Doug Baldwin and Irene Frawley (ACM) skyped in. Christine Alvarado could not attend.

Renée called the meeting to order at 8:30am.

- The minutes from the November 3 meeting were approved.
- It was noted that SIGCSE has a representative on the ACM Education Council, but not the ACM Education Board. There was a discussion that SIGCSE should try to get representation on this board since SIGCSE is the premiere education SIG.
 - **ACTION:** Renée will ask Andrew and John White
 - **ACTION:** Irene please send Barbara the bylaws of the ACM Education Board
- There was a discussion about ITiCSE.
 - Mark Guzdial is talking to contacts about possible ITiCSE sites in India, Canada and China.
 - Renee reminded ITiCSE 2013 to pick a best paper.
 - There was a discussion about the new conference management system and how it worked for ITiCSE.
 - **ACTION:** Renée will talk to 2014 program chairs for ITiCSE about getting 4 reviews per paper and about numbers.
 - **ACTION:** Renée. We would like to create an ITiCSE Advisory Board to help smooth the transition from conference to conference, possibly a past chair or someone with ITiCSE history.
- Doug gave a report on the budget.
 - He mentioned that SIGCSE budget is very stable and predicts about a \$100K surplus this year. Our net balance is \$666,000 which is just over twice as much as the minimum that SIGCSE requires, which is \$262,000.
 - The travel budget is too low and needs to be raised.
 - He has not seen ITiCSE 2013 or ICER 2013 ending budgets yet.
- Henry Walker has decided to donate his honorarium for the SIGCSE service award of \$2500 to create a new travel award (5 awards of \$500) to help get new people early in their career to SIGCSE. The SIGCSE Board would like to waive the conference registration for those 5 awards and would like to continue honoring the travel awards in the future. We would like to setup the fund so anyone can contribute to the fund at conference registration time and other times. The details are on the SIGCSE website. ACM and the SIGCSE Board will send out a thank you to those who donate. There are other SIGS who have such donations setup. For example, SIGUCC has a donation set up on regonline.

- **ACTION:** A committee was formed for setting up rules for the awards – Susan, Barbara, Tiffany and ask Henry if he wants to be on it.
 - **ACTION:** The committee will write an article about the award for the SIGCSE Bulletin.
- There was a discussion about the SIGCSE listserv that Frank Young moderates. It would be good to reset the list every six months and setup the listserv so the poster gets a copy of the email.
 - **ACTION:** Renée will talk to Frank.
- Dan will setup Google analytics for the SIGCSE website.
 - **ACTION:** Dan
- There was a discussion about the SIGCSE election. If someone wants to petition to be on the ballot they need signatures from 1% of the members, and need to notify Pat Ryan of ACM.
- John gave an update on the ACM Inroads magazine.
 - ACM Inroads established a website.
 - You can now get e-versions of the magazine.
 - He has hired an editorial associate (with fees from ACM).
 - They now authenticate every article or letter using Identicare.
 - They are looking for a person to play a role with social media and the magazine including a blog.
 - To set the direction of the magazine, he put together a task group of 5 people: Lisa Kaczmarczyk (chair), Fran Trees, Mikey Goldweber, Beth Hawthorne, and Joe Kmoch. They wrote a report that included a scorecard to encourage people to write a magazine article. They also suggested other working groups.
 - There was a discussion on other SIGs participating with ACM Inroads and their members receiving the magazine, such as SIGITE. John has restructured the spotlight to be Spotlight on SIGCSE, Spotlight on SIGITE, and others.
 - It was noted that the magazine is an ACM magazine, but SIGCSE pays for the production and recommends the next editor and pays for the editor's travel.
 - Other SIGS might approach ACM and ask them about making ACM Inroads a member benefit. Do this for 5 years and then reevaluate.
 - **ACTION:** Renée ask Irene the cost of TOCE for our members
- Informatics Europe is slow in moving to start a new education conference in Europe. SIGCSE should send a representative to provide a SIGCSE voice. The new board should select someone.
 - **ACTION:** Renée mention to new board.
- The SGB is meeting next week, but Barbara mentioned some SIG items.
 - Chair of SGB wants to group SIGS in related groups.
 - Vint Cerf requested a task force on broadening participation.
 - There is a discussion on open access on publications. The US government has mandated that results from research done with their grants should be available for free.

- Joe Turner is going to give another International Federation of Information Processing (IFIP) report. SIGITE appointed someone to participate for ACM, SIGCSE opted out.
- **ACTION:** Barbara will find out if she can run again for SIG-EC.
- Doug talked about Special Projects
 - Three awards were given in the November round totaling \$14,000. About twenty proposals were submitted.
 - The May 2012 round awarded 4 projects for \$17,000.
 - All awards are mentioned on the SIGCSE website.
- Amber talked about the Speaker's Fund
 - Two awards were given this year and they are announced on the SIGCSE website.
- Dan and Amber talked about the awards committee.
 - It was discussed that it would be good to continue to push ACM awards and that the new board should move quickly as there are several awards with deadlines late summer.
 - **ACTION:** Irene send a list of new ACM awardees.

The board stopped for lunch at 12:15 and started back at 1:25pm. April Mosqus from ACM, Bob Beck, Scott Grissom, Tracy Camp, Paul Tymann, JD Dougherty and Kris Nagel joined us.

- Bob Beck mentioned the next three sites for the Symposium will be Atlanta (2014), Kansas City (2015) and Memphis (2016). He will look for a site out west, maybe Reno or Portland. He mentioned they had looked and found the cost very high for hotels. Puerto Rico is also a possibility for an eastern location.

Ian Utting joined us.

- April talked about the site selection and how she works with the hotel, convention centers, and conference committee to secure the site and contracts.
 - Paul and Tracy mentioned that it would be helpful to have someone to help with the contracts, laying out the space, AV and other conference items. Other conferences hire a conference management team. ITiCSE 2010 in Turkey used a conference team and it worked out fine.
 - ACM has a provider they recommend.
 - **ACTION:** Renée will get quotes from several places and form a committee to look at this.

Alison Young and Ernesto Cuardo-Vargas joined us

- Tracy and Paul talked about the Symposium.
 - Registration is the same as last year, around 1300.
 - New items they are doing include a puzzle, an extra keynote on Friday, and online Connect.

- Their food minimum was very high.
- It was difficult getting enough students for the SRC.
- **ACTION:** Renée talk to Irene about how the SRC: how the Chair is chosen, and can we move deadlines?
- Paul mentioned providing services to accessibility. Would conference management help in getting lower costs for this?
- JD and Kris talked about SIGCSE 2014
 - They plan to move to OpenConf for submissions. They are trying to get Sheridan involved. There are two conferences deadlines so there are two contracts with OpenConf.
 - ITiCSE 2013 had some issues with OpenConf, so they will meet and talk to them.
- Ian Utting talked about ITiCSE 2013
 - He said there are some configurations you can do and some you cannot do.
 - Every paper had at least 3 reviews, but some of them did not give comments. They were not happy with what OpenConf sent out to authors.
 - There was a 34% acceptance rate.
- Alison Young and Ernesto Cuardo-Vargas talked about a proposal for Peru for ITiCSE 2016.
 - Ernesto is President of the Peruvian Computer Society. It has 95 institutions as members. They had a conference with 1000 attendees in Peru.
 - They are proposing ITiCSE 2016 in Peru
 - The conference would be in Arequipa, and attendees would take a flight from Lima. The conference would probably be July 9 week. The conference rooms would be free of charge.

All the visitors left and the board took a break from 3:15-3:30

- There was a discussion about OpenConf and problems with it for ITiCSE.
 - There was a discussion of possible other systems, such as SIGCHI uses Precision Conference Solutions and are happy with it.
 - We may have to design meta-reviewing differently to fit into another system.
 - **ACTION:** Renée, Mark knows someone from SIGCHI and could get more information.

Chris Stephenson from CSTA skyped in.

- Chris Stephenson talked about the CSTA.
 - About 40 teachers will attend the CSTA Equity workshop on Saturday and Sunday. They have Jane Margolis leading a session at their event after the SIGCSE luncheon
 - They would like to do a larger event in Atlanta, a workshop that focuses on AP CS Principles. They would like to continue to work with SIGCSE on this event.
 - Their membership is over 13,000. Membership is growing by 20% a year. They are seeing more K-8 teachers joining, especially middle school.

- They have created alignment documents (called “crosswalks”). CS teachers are being asked to align their courses with other standards. CSTA has worked on alignment documents such as Common Core and STEM standards.
- They are working on a major study and white paper on teacher certification. They collected from all states the requirements.
- Susan gave a report on the SIGCSE Symposium Supporters and Exhibitors. She also mentioned that ACM is interested in PR for the Symposium and suggests that we should pay to tape our keynotes, or at least the award winner. It is expensive. Maybe conference management could help with this?
- There was discussion of supporting a workshop at SIGCSE next year for young faculty, and supporting this workshop every other year. The next CS Chairs Workshop should be in 2015.
 - **ACTION:** Susan and Renée will discuss.
- We should have two more meetings, one for business in April/May and one for transition to the new board.
 - **ACTION:** Renée schedule
- We discussed the business meeting agenda.
- The next board should consider more cooperation with IEEE. We could invite them to one of the meetings. They run FIE and they have an education society.

Henry Walker and his wife joined us.

- We discussed the new travel grants and thanked Henry.

The meeting was called to an end at 5:05pm.

End of minutes, March 6, 2013, SIGCSE Board Meeting.

Susan Rodger, Secretary