

SIGCSE Board Meeting Minutes  
November 30, 2010  
Phone Conference Call

Participants are Doug Baldwin, Ginger Ignatoff (ACM), Dan Joyce, Renée McCauley(chair), Barbara Boucher Owens, Susan Rodger, Tiffany Barnes, Amber Settle, Z Sweedyk, John Impagliazzo, Henry Walker, and Mark Guzdial.

*Renée called the meeting to order at 10am.*

- The first item was the approval of the minutes from the Oct 2-3, 2010 meeting. There were a few minor changes suggested. The minutes were approved for all except one paragraph which Susan will reword and send around to everyone before publishing the minutes.  
ACTION: Susan
- Dan and Amber gave an update on the new Award Committee. They have added two additional members Boots Cassel and Deepak Kumar and will ask one more person.  
ACTION: Dan and Amber
- Ginger asked everyone if the SIGCSE aliases were going to the correct people and most people thought they were. Dan wanted her to check if he is getting webmaster email.  
ACTION: Ginger
- Mark gave an update that he has contacted conference chairs about best paper awards.
- There was a question about whether the correct name for ITiCSE had been updated in the digital library. Ginger checked on this and didn't see it listed wrong. Renée will look.  
ACTION: Renée
- Studying the DC "lack of attendance" is still being worked on.  
ACTION: Mark, Tiffany
- Write thank you letter to ICER chair.  
ACTION: Renée
- By-laws changes still need to be done.  
ACTION: Ginger and Rene
- We need a list of the missing ACM journals.

ACTION: Ginger

- Put up Wiki page of SIGCSE.org for posting scholarships.  
ACTION: Dan and Doug
- Susan talked with the registration team and SIGCSE registration will be opt-out with a statement that the SIGCSE Board encourages people to not opt-out.
- A SIGCSE bulletin article about special projects was written.
- Tiffany suggested to TOCE that they submit a special session for SIGCSE and they seemed interested.
- Update on ITiCSE site visits. Bruce and Mats continuing to do the site visits with Alison and Mikey as backups.
- Update on SIGCSE site visits – Bob Beck is the main site visitor, and Scott Grissom attends when he can. Renée will talk to Scott.  
ACTION: Renée.
- Renée has contacted the 2010 WG coordinator about picking the best two WG reports and Mark has contacted the 2011 WG coordinator about picking the best two next year.
- Amber asked the 2011 Symposium Evaluator to include a question to suggest award winners.
- Dan made a link to the SIGCSE bulletin on the SIGCSE website.
- Renée checked the attendance numbers for the last two symposia and they were both 1176.
- Renée notified the SIGCSE 2011 Symposium Chairs that no event can be scheduled opposite the first-timers lunch.
- Susan suggested new models for first-timers lunch to the Symposium Chairs for 2011, 2012, and 2013. It is too late for 2011 to incorporate.
- Mark is looking for people to help write a white paper on dual-career tracks. Owen Astrachan has agreed to help. He is still looking for others.  
ACTION: Mark
- Z was supposed to write an article for SIGCSE volunteers, but we decided to postpone that for future consideration.

- Leadership Cohort – Susan and Barbara talked with Chris Stephenson, and Mark put together a BOF on this topic with Susan, Barbara and Chris that was accepted for SIGCSE 2011. Mark wrote an article about the Leadership Cohort for the December issue of the bulletin. Susan and Barbara are still investigating the best way to work the cohort. One issue is funding.  
ACTION: Susan and Barbara
- John is working on a professional web site for ACM Inroads. ACM hired someone to build a commercial website for a reasonable fee. The hope is that the site will attract ads and eventually be self-supporting. John expects they will see a draft site soon. The SIGCSE budget will pay for the website, though some funds may come from ACM. A volunteer will be needed to maintain the website.
- Dan has created a page to the SIGCSE web site with links to what people are doing for CSED week.
- There was some discussion on how to publish the WG reports from ITiCSE. All WG reports will be published in the ACM Digital Library as Volume 2 of the ITiCSE proceedings. Furthermore, the two best WG reports will be printed in Inroads as reprints sometime over the next year.
- There was some discussion on the role of the SIGCSE Bulletin. It was noted that the role of sigcse-announce was limited to SIGCSE announcements and sigcse-members was for discussions from members with some guidelines. The Bulletin should be a way to distribute news in depth and include editorial thought and not scholarly material which would go in Inroads. The Bulletin could include conference announcements and events. Should it include announcements of scholarships? These could go on the wiki we are creating. The bottom line is that the editor should decide what goes in and ask the board if they are not sure.
- We did not get to the last item on the Agenda. ACM Inroads - The SIGCSE Spotlight - what do we want to highlight there?

*The meeting ended around 11:30am.*

**End of minutes, November 30, 2010 SIGCSE Board Meeting by phone.**

**Susan Rodger, Secretary**