

SIGCSE Board Meeting Minutes

January 14, 2015

Phone Meeting

Participants: Susan Rodger (chair), Renée McCauley, Paul Tymann, Judy Sheard, Amber Settle, Tiffany Barnes, Alison Clear, Sue Fitzgerald, David Kauchak (co-Editor of SIGCSE Bulletin) and Irene Frawley (ACM). John Impagliazzo (Editor-in-Chief of ACM Inroads) and Christine Alvarado (co-Editor of SIGCSE Bulletin) were not able to attend.

Susan called the meeting to order at 8.00pm EDT

- October 19 2014 Board meeting minutes were approved:
 - **ACTION:** Paul to upload the October 2014 Board meeting minutes to the SIGCSE site.
 - Action items from the previous meeting will be checked at the March Board meeting.
- Items approved since last SIGCSE Board Meeting:
 - Approved Sam Rebelsky as Co-Director of Information for a three-year term starting in March 2015.
 - Approved in-coop with CCSC-SC '15, CCSC-NE '15, CCSC-CP '15, CCSC-MS '15, CCSC-SW '15.
- A request to send ACM Inroads electronically to SIGITE members was discussed.
 - **ACTION:** Irene to find out the overlap between SIGITE and SIGCSE membership.
 - **ACTION:** Amber and Irene to work out a cost for producing ACM Inroads.
 - **ACTION:** Irene to inform SIGITE that the Board supports distribution of ACM Inroads but we will need to work out a price.
- SIGCSE 2015:
 - Registration for SIGCSE as of Jan 12 was 367 and registration for workshops was 100. This is right on track and slightly above what it was at the same time last year.
 - 5 people to date have selected the “retiree with 15 years SIGCSE membership” registration option.
 - 38 registrants to date have selected the electronic membership and no one has selected the paper option.
- The proposal from Adrienne Decker and Kurt Eiselt to revisit the SIGCSE Symposium reviewing process was discussed.
 - **ACTION:** Alison and Tiffany to prepare a proposal for the Board’s consideration in March.
 - **ACTION:** Amber to respond to Adrienne Decker and Kurt Eiselt informing them that the

Board is in the process of preparing a proposal to investigate the reviewing process and they will be contacted in due course.

- Amber presented a draft of the FY 2016 budget and reviewed the input needed by the ACM on grants, projects, and travel.
- Susan gave an update on the Conference Management of SIGCSE Symposium:
 - Executive Events will start with the organization of the 2016 SIGCSE Symposium.
 - The handover to the new management group was discussed.
- Paul gave an update on site selection for SIGCSE 2017:
 - The Board approved a recommendation for the SIGCSE Symposium to be held in Seattle in 2017.
- Sue gave an update on the Volunteers form:
 - 14 volunteers have applied to date.
 - **ACTION:** Tiffany to investigate the automation of responses to volunteers and organisers.
 - Suggestion for the creation of the role of Volunteer Coordinator.
 - **ACTION:** Tiffany and Sue to prepare a description of the duties of a Volunteer Coordinator and present to the Board for consideration.
- Sue gave an update on the Special Projects:
 - 15 applications reviewed in the November 2014 round.
 - 3 applications funded.
 - **ACTION:** Sue to prepare a notice about the Special Projects for the March issue of the SIGCSE Bulletin.
 - **ACTION:** Sue to send information of Special Project winners to Paul for the SIGCSE website.
- A letter to Adrienne Decker and Kurt Eiselt from a High School teacher about the cost of the SIGCSE Symposium was discussed:
 - **ACTION:** Amber will respond to the teacher.
- New editors for Transactions on Computing Education (TOCE):
 - **ACTION:** Susan to send a note to the ACM Publications Board to enquire whether the process of selecting new editors for TOCE has started.
- New editor for ACM Inroads:
 - **ACTION:** Susan to send a note to the ACM Publications Board to enquire whether the process of selecting a new editor for ACM Inroads has started.

- Possible collaboration between TOCE and SIGCSE was discussed:
 - **ACTION:** Irene to investigate if it is possible to offer TOCE at a reduced price to SIGCSE members.

- SIGCSE representative to liaise with ACM China:
 - **ACTION:** Susan to approach a member of the SIGCSE community to gauge their interest in being a liaison to ACM China.

- Our next SIGCSE Board meeting will be in Kansas City:
 - **ACTION:** Everyone to submit TAFs to Amber ASAP.
 - **ACTION:** Everyone to reserve their hotel room.

The meeting was concluded at 9.40pm EDT.

End of minutes, January 14, 2015, SIGCSE Board Meeting

Judy Sheard, Secretary