

# SIGCSE Board Meeting Minutes

## January 27, 2016

### Phone Meeting

**Participants:** Susan Rodger (chair), Renée McCauley, Paul Tymann, Judy Sheard, Amber Settle, Tiffany Barnes, Alison Clear, Sue Fitzgerald, Maureen Doyle (co-Editor of SIGCSE Bulletin), Irene Frawley (ACM). David Kauchak (co-Editor of SIGCSE Bulletin) was unable to attend.

*Susan called the meeting to order at 8.00pm Eastern Time*

- December 15 2015 and January 11 2016 Board meeting minutes were approved.
  - **ACTION:** Paul to post December 15 2015 and January 11 2016 Board meeting minutes to the SIGCSE website.
- Item approved since last Board meeting:
  - In-cooperation with NCCC (NC3) at King Abdulaziz University.
- Amber presented the revised SIGCSE Travel Policy document.
  - The Travel Policy document was discussed and approved.
  - It was decided that SIGCSE will support travel for one ACM Inroads editor to attend the Board meeting held at the SIGCSE Symposium and also attend the Symposium.
  - **ACTION:** Paul to post the revised SIGCSE Travel Policy document to the SIGCSE website.
  - **ACTION:** Susan to discuss attendance at Board meetings with the ACM Inroads editors.
- Susan gave an update on the New Educator's Workshop to be held at the 2016 SIGCSE Symposium:
  - 35 applications have been accepted.
  - 7 speakers have been organised.
  - 11 graduate students are attending.
  - The Board granted the organisers' request for one additional graduate student scholarship (\$500) in addition to the ten budgeted scholarships.
- Alison gave an update on ITiCSE 2016:
  - More than 150 submissions were received from 35 different countries.
  - 11 Working Group proposals were submitted. Seven have been accepted and one is pending.
  - 3 panels have been accepted.
  - Keynote speakers are being organised.

- Sue presented a document outlining the process for selecting chairs for each SIGCSE conference:
  - The document was discussed and minor changes were made.
  - **ACTION:** Paul to post the revised process of selecting chairs for the SIGCSE conference to the SIGCSE website.
  
- The Board considered a request to include fliers for the 2016 RESPECT conference in the 2016 SIGCSE Symposium bags. The Board agreed to this as a once-off.
  
- The possibility of holding SIGCSE sponsored conferences in different locations around the world was discussed:
  - Tiffany presented a proposal for a SIGCSE Conference Branding model and this was discussed.
  - Some ideas were put forward for locating SIGCSE conferences in new locations.
  - **ACTION:** Alison and Judy to organise a discussion and seek feedback at the Internationals' lunch at the SIGCSE Symposium.
  - **ACTION:** Board members to seek opinions of people in the SIGCSE community.
  - **ACTION:** Susan to propose ways that the Board could meet with people during the Symposium to seek their feedback and opinions on locating SIGCSE conferences in different regions.
  
- **ACTION:** Amber to put the overview of publication expenses on the agenda for the next Board meeting.
  
- Next meeting is March 2, 2016, at SIGCSE Symposium, Memphis.
  - **ACTION:** Board members to send their TAF to Amber and organise travel to the March meeting

The meeting concluded at 9.45pm Eastern Time.

End of minutes, January 27 2016, SIGCSE Board Meeting

Judy Sheard, Secretary