

SIGCSE Board Meeting

Saturday, October 27, 2018

8 am - 5 pm Central time

DePaul University

Chicago, IL

Attending:

- M. Craig, At Large
- A. Decker, Treasurer
- S. Fitzgerald, Secretary
- B. Morrison, At Large
- L. Porter, Bulletin Editor
- S. Rodger, Immediate Past Chair
- A. Settle, Chair
- J. Sheard, Vice-Chair

Absent:

- M. Weiss, At Large

Activity since the last meeting:

- SIGCSE's fourth conference was renamed to ACM Global Computing Education Conference (CompEd)
- The Technical Meeting Request Form (TMRF) for CompEd was approved
- SIGCSE will be an exhibitor at the 2019 CSTA conference
- ITiCSE 2018 closed with a \$22,036.14 surplus
- WCCCE '19: Western Canadian Conference on Computing Education was approved as an in-cooperation conference

Minutes: The August 23, 2018 minutes were approved

SIGCSE Awards

- Gloria Townsend was selected as the recipient of the Lifetime Service to Computer Science Education Community award
- Mark Guzdial was selected as the recipient of the Outstanding Contribution to CS Education
- 50th Symposium Test of Time Award (one-time award)
 - A. Decker will lead this project to form a committee, solicit nominations for and vote on best Symposium papers from the last 50 years
- Test of Time award (ongoing award)
 - A. Settle will ask the incoming Board to set up the process for handling this award

SIGCSE Election Committee

- There has been a strong showing from potential candidates. The slate is under preparation.

Symposium

- Site visits have been scheduled for the 2021 Symposium
 - Providence, RI
 - Niagara Falls, Canada

- Toronto, Canada
- The Board commented on updates to the 2020 Symposium prospectus
- The program committee reports there will be 10 or 11 parallel tracks with one invited track
- A. Settle and S. Fitzgerald to lead a session on volunteering at the Symposium
- A. Settle and S. Fitzgerald will write a Bulletin article on volunteering.
- The Board brainstormed ideas to advertise open volunteer positions and ways to link new volunteers to open positions
- Mark Sheriff was approved as 2020 junior symposium chair and 2021 senior symposium chair
- The Board discussed the reviewing process for the Symposium
 - The Symposium goal was set at at least 3 regular reviews and one meta-reviewer per paper, panels, special session and workshop with a recommendation not to go over 4 reviewers per.
 - Posters, BoFS, demos and lightning talks should have at least two reviews.
 - To set expectations more clearly, reviewers should review for only one track.
 - B. Morrison will work on a track-specific reviewer quiz. The quiz will serve to train/reminder reviewers about the expectations for each track.
 - The quizzes will be piloted for the 2020 Symposium.
 - Meta-reviewers will be encouraged to ask reviewers to make changes in their reviews, as appropriate.
 - Board conference liaisons will ask steering committees for other conferences to stipulate reviewing policies for their conferences and propose them to the board
- The Board passed a motion to maintain consistency across all conferences by moving to a one-page extended abstract for posters.

ITiCSE

- Michael Kolling was elected as chair of the ITiCSE Steering Committee
- ITiCSE 2019 will be held in Aberdeen, Scotland
- Bruce Scharau will be the treasurer
- Registration will be handled by a paid third party
- The steering committee targets a 30% acceptance rate
- The steering committee is working on defining the roles of the conference committees
- ITiCSE is committed to providing an affordable option for teachers by reducing teacher conference rates. B. Morrison will write an article for the Bulletin about reduced costs for HS teachers and CS4All.
- The Board approved a motion to no longer approve the ITiCSE Working Group chair. This is seen as the responsibility of the ITiCSE steering committee.

ACM Global Computing Education Conference (CompEd)

- CompEd 2019 will be held in Chengdu, China from May 17-19
- Submissions are ready for review
 - 6 working group proposals
 - 3 panel proposals
 - 113 paper abstracts submitted
 - 99 full papers submitted
- Turing award winners present during the conference
- A tour has been set up
- Working groups will meet for three days before the conference. Working group participants are expected to attend the conference.

- Target attendance is 100-200 people
- Work has begun on selecting the 2021 site
- The steering committee is exploring partnerships with other organizations/conferences (e.g., LaTiCE)

SIGCSE Conference Acceptance Rates

	2013 (%)	2014 (%)	2015 (%)	2016 (%)	2017 (%)	2018 (%)	Target
ICER	31	26	26	25	27	22	< 30%
ITiCSE	3	35	44	38	32	29	< 30%
Symposium	38	39	36	35	30	35	< 35%
CompEd	-	-	-	-	-	-	< 40%

The Board approved a motion to accept these target acceptance rates.

Special Projects

- In honor of SIGCSE's 50th anniversary, the Board approved up to \$25,000 for the May round of special projects grants
- A special theme will be developed
- With the exception of May 2019, the target will be to spend about \$15,000 for each round of applications from now on

Conflicts of Interest Policy

- The Board discussed conflicts of interest for Board Members, SIGCSE special projects reviewers, conference committees and conference steering committees. They approved a motion stating:
 - Board members are ineligible for
 - Symposium travel grants
 - Special projects funding
 - Speakers funding
 - Selection as conference chairs, program chairs, working group chairs or site chairs while serving on the Board
 - Selection as site visit coordinators
 - Selection as leaders for either the Chairs or New Faculty Roundtables
 - Selection as DC coordinators
 - Service on conference steering committees except as official board liaison
 - Travel grant reviewers are not eligible for travel grants while serving as reviewers
 - Special projects reviewers are not eligible for special projects funding with serving as reviewers
 - Speakers fund reviewers are not eligible for speakers funds which serving as reviewers

SIGCSE and ACM awards

- The Board passed a motion to form an awards committee to promote SIGCSE members for advanced ACM membership awards and other professional awards. Members will be ACM Distinguished members and will serve three-year terms. S. Rodger will start this project by formulating a group, creating a statement of purpose and creating an email alias.

Treasurer's Report - FY2018 Final Report and Current State of FY2019

- SIGCSE is financially healthy with a large positive fund balance
- The Board discussed ways to bring down the fund balance and decided to encourage conferences to reduce the contingency line item and seek other ways to more accurately match the conference rate to actual expenses. Ideas for increased spending were also discussed.
- FY2018 includes SIGCSE 2018; there will be no symposium listed in FY2019

CSTA

- The Board explored the idea of a joint SIGCSE/CSTA membership option. No action was taken.

ACM Inroads

- The Board explored the question of whether to continue to offer ACM Inroads as a member benefit
- Costs to SIGCSE during FY2018
 - Editorial fee: \$10,000
 - Composition: \$18,975
 - Production: \$9,703.59
 - Distribution: \$9,925.08
 - Total direct costs: \$48,603.67
- ACM shows the total cost of the publication as \$125,000
- ACM will begin offering ACM Inroads as a CSTA member benefit and has agreed to reduce SIGCSE's costs by \$10,000 as a result.
- SIGCSE membership rates would likely decrease if we discontinued Inroads as a benefit
- A. Settle will survey the SIGCSE membership to find out how valuable this member benefit is to them.

New Computing Faculty Teaching Workshops

- With NSF funding, a group of computer science education researchers has been providing workshops on good teaching for new computer science research faculty.
- L. Porter shared a request that SIGCSE continue to fund these workshops as the NSF funding expires.
- After discussion, the Board requested a written proposal to be provided by L. Porter.

Bulletin Editor

- L. Porter will post an open call for Bulletin editor volunteers.

SIG Governing Board (SGB) meeting report

- A. Settle reported on items of interest from the SIG Governing Board (SGB) meeting
 - SIG's are encouraged to document and archive more SIG-related information
 - The Board discussed the proposed ACM Publication Board policy on removing papers from the Digital Library. Concerns were expressed at the SGB meeting especially about the removal provisions in the policy, and the fact that it would not allow conference chairs to act if a paper's authors fail to show up for the conference. The Board shared similar concerns
 - All registration forms for ACM conferences must now have a checkbox indicating that attendees understand that they must adhere to the ACM (anti-) harassment policy

- M. Craig and S. Fitzgerald will propose to the Board a list of SIGCSE positions that should be checked against the ACM database. At a minimum, this list will include Board nominees and award winners.
- Nominations for the Thacker award are due January 15, 2019
- The ACM requires each SIG to commit to at least one action to attract and retain computing students. The Board discussed a number of ideas.
- Practitioner-focused activities have been prioritized by the SGB. The Board discussed ways in which SIGCSE focuses on practitioner-focused activities.
- SIGCSE will send our new historian (or another representative) to the SIG Heritage Workshop: May 20-21, 2019
- Some SIGs (e.g., SIGPLAN) are discussing ways to mitigate the carbon footprint of conferences

CRA-W

- CRA-W has requested permission to link SIGCSE Bulletin articles from their Graduate Cohort page. The Board suggested links to the SIGCSE Bulletin page. CRA-W must ask the individual authors if their articles can be re-used.

Website updates. A list of suggested updates to sigcse.org was discussed

Meeting adjourned at 4:25

Respectfully submitted,
Sue Fitzgerald, SIGCSE Secretary