

MINUTES

SIGCSE Board Phone Meeting

Thursday, August 23, 2018

5 – 7:13 pm CDT

Attending:

- Susan Rodger
- Michelle Craig
- Karen Davis
- Adrienne Decker
- Sue Fitzgerald
- Briana Morrison
- Amber Settle
- Judy Sheard
- Mark Weiss

Activities since the last meeting

- Approval of the following as in-cooperation conferences:
 - CCSC-SE '18
 - CCSC-EA '18
 - CCSC-RM '18
 - CCSC-NW '18
 - CCSC-MW '18
- Dave Musicant was appointed as a Special Projects, Travel Grants, and Speaker's Fund proposal reviewer
- A CS4All commitment was approved to:
 - Create discount registrations for all SIGCSE conferences for K-12 educators and
 - Establish 50 travel grants to the 2019 Technical Symposium for first time attendees, for which K-12 educators could apply
- The initial members of the SIGCSE Global steering committee were approved.
 - Brett Becker (chair)
 - Susan Rodger (Board liaison)
 - Ming Zhang
 - Boots Cassel
 - Alison Clear
- The following people were approved for the SIGCSE Global conference committee:
 - Steve Cooper, Senior Program Co-Chair, SIGCSE Global 2019
 - Andrew Luxton-Reilly, Junior Program Co-Chair, SIGCSE Global 2019 and Senior Program Co-Chair, SIGCSE Global 2021
 - Cary Laxer, Registrar/Treasurer
 - Simon, Database Coordinator
 - Cary Laxer and Larry Merkle will configure the new registration system

The minutes for June 19, 2018 Board meeting were approved.

Conflict of interest policies

- The SIGCSE conference conflict of interest policy was updated to include the new ICER organizational structure.
- The Board conference liaisons (currently A. Decker, M. Craig, S. Rodger and B. Morrison) will communicate the SIGCSE conference conflict of interest policy to every new conference chair and program chair annually.
- A link to the SIGCSE conference conflict of interest policy will be included in the Call for Participation for all SIGCSE conferences.
- The Board discussed possible conflicts of interest for payments to Board members (for example, payments from the Speakers Fund). J. Sheard will make a list of reimbursable activities for further discussion in October. The Board is committed to maintaining the highest ethical standards.

Treasurer's report

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- The revenues for the 2018 Technical Symposium were reported in FY18, as were the revenues for the 2017 Technical Symposium. This may result in no Symposium income in FY19. A. Decker will prepare an explanation for the membership to be presented at the 2019 Business meeting.

CRA-W Graduate Cohort Sponsorship

- The Board approved \$8,000 for CRA-W Graduate Cohort Sponsorship. This event supports female computing graduate students.
- S. Rodger or another SIGCSE representative will attend the event.
- The event is currently limited to North American graduate students only. The Board notes that it would be desirable to support a similar activity for females attending graduate school outside North America, if such an event could be identified.
- B. Morrison will invite North American Doctoral Consortium participants to apply.
- B. Morrison and K. Davis will recruit graduate student participants to work on an article for the SIGCSE Bulletin.

SIGCSE conference acceptance rates

- Conference liaisons A. Decker, M. Craig, S. Rodger and B. Morrison will recommend target acceptance rates for each SIGCSE conference for further discussion at the October Board meeting.

Creation of a nominating committee for SIGCSE and ACM awards

- The new Test of Time Award was revised and sent to the SIG Governing committee for review.
- The Board discussed the creation of a volunteer committee for handling SIGCSE awards. S. Rodger and M. Weiss will provide a proposal for Board consideration in October.

SIGCSE Global update

- The first SIGCSE Global conference will run in China in 2019.
- The program chairs, database administrator, registrar and treasurer have been approved.
- The Call for Proposals has been drafted. Papers, panels, working groups, Birds of a Feather sessions and posters will be solicited. A tentative October 16 deadline for paper abstracts is suggested with an October 23 deadline for full papers, panels and working group proposals. Birds of a Feather proposals would be due in November. Paper length will be limited to six pages.

- Working groups may be held at another location and will likely run for three days before the conference.
- The budget and Technical Meeting Request Form (TMRF) are close to completion. The Board indicated its willingness to subsidize this conference in its initial year up to \$20,000.
- The conference will run in conjunction with the Turing Celebration Conference (TURC), a Saturday/Sunday conference. SIGCSE Global will run all day Friday and half days on Saturday and Sunday afternoons. TURC participants will be able to attend SIGCSE Global.
- K. Davis will identify someone to write an article about SIGCSE Global for the October Bulletin.

Conference registrars

- The Board discussed the appointment of conference Registrars. The Board conference liaisons, A. Decker, M. Craig, S. Rodger and B. Morrison, will bring proposals to the October Board meeting for further discussion. One Board member notes that non-US conferences sometimes require a local registrar due to problems with currency exchange with the US-based ACM.

Doctoral Consortium

- The Board approved Katrina Falkner as co-chair of the 2019/2020 Doctoral Consortium.

Works in Progress (ICER)

- William (Wil) Doane has been approved by the ICER co-chairs to be the next Works in Progress Workshop chair.

Creation of joint SIGCSE/CSTA activities

- B. Morrison met with Jake Baskins from CSTA to discuss ideas for joint cooperation between SIGCSE and CSTA. She invited comments in preparation for further discussion at the October Board meeting.

2019 Technical Symposium Update

- The Board endorses co-location of the RESPECT conference with the Technical Symposium. The Board aims to maintain its current policy of separate finances and registration due to the difficulty of co-mingling funds.
- Last year the International lunch group reached a size of about 70 people. This event may need to become an official part of the Symposium since there are few lunch venues that can accommodate this size group without a deposit.
- Due to space constraints, the Saturday keynote will take place during the morning plenary rather than at lunch.

SIGCSE Election Committee and timeline

- S. Rodger will chair the nominating committee for the 2019-2022 Board. A. Settle will serve on the committee. S. Rodger will provide a timeline for nominations and the election.

2019 Chairs Roundtable

- Mary Lou Maher and Ran Libeskind-Hadas will co-chair the Chairs Roundtable event in 2019. Ran Libeskind-Hadas will be the senior co-chair in 2021.
- The Chairs Roundtable participants will be invited to lunch with the Board.
- A maximum of 40 participants will be accepted. The cost for each participant will be \$125. Participants will be able to register for the event along with conference registration.
- A preliminary budget of \$5,000 has been allocated for this event.

Next meeting: Saturday, October 27th, 8 am - 5 pm, in person, Chicago, IL, USA