Attendees:

Adrienne Decker, Chair
Dan Garcia, Vice Chair
Andrew Luxton-Reilly, Treasurer
Leo Porter, Secretary
Mary Anne Egan, Member At-Large
Laurie Murphy, Member At-Large
Manuel Perez-Quinones, Member At-Large
Amber Settle, Immediate Past Chair
Karen Davis, Bulletin Co-Editor

Minutes

Review of events since last board meeting:

- We formed/elected a new board!
- Liaisons have been identified for all 4 SIGCSE-sponsored conferences
    - ICER - Leo Porter
    - Symposium - Manuel Perez-Quinones
    - ITiCSE - Amber Settle
    - CompEd - Dan Garcia
- The following conferences were approved for in-cooperation status:
    - Koli Calling 2019 https://www.kolicalling.fi/
    - Australasian Computing Education Conference (ACE) 2020:
        https://aceconference.wordpress.com/
- A charter for the SIGCSE Committee on Computing Education in Liberal Arts Colleges was approved
- Cynthia Lester was appointed as a co-chair for the Department Chairs Roundtable in 2021
- Diane Horton was appointed as a co-chair for the New Educators Workshop in 2020

Appointments Made at this Meeting

- **Special Projects Review Committee Chair** is Laurie Murphy
- **Travel Grant Review Committee Chair** is Amber Settle
- **Speaker's Fund Review Committee Chair** is Amber Settle
    - Additional Committee members are: Andrew Luxton Reilly and Mary Anne Egan
- **Volunteer Coordinator** is Dan Garcia
- A search for a Social Media Director will be run this year

SIGCSE Awards

- See (https://sigcse.org/sigcse/programs/awards) and
    (https://sigcse.org/sigcse/programs/test-of-time) and (Test of Time Award Description)

- Call for award nominations will be sent by the Vice chair soon.
- This year, a new committee will be formed by the vice chair to award the Test of Time Award
    - Dan Garcia, Manuel Perez-Quinones, and Leo Porter met before the meeting to discuss committee composition.
    - Committee will consist of PC chairs/Editors of SIGCSE, ITiCSE, ICER, the Symposium, and TOCE along with the SIGCSE Vice Chair.
- Award application deadlines are all October 1, 2019

All Conference Business/Updates (Issues Impacting All Conferences)

- We discussed how to use EasyChair for conference administration and Cvent for certificates of attendance.
- The page https://sigcse.org/sigcse/policies/pcr includes current board-approved practice for our conferences. Conference liasons will work with the board to ensure these policies are accurate.
- Conference leadership should be in contact with their liaison often to communicate anticipated changes, issues, concerns, or new ideas for continuing to keep conferences current and fulfilling the needs of the community.
    - Conference organizers should be reminded about which positions require board approval (https://sigcse.org/sigcse/policies/approval)
- Motion put forth to set expectations that Conference Liaisons attend each conference and have SIGCSE fund their attendance. The motion was approved.

ICER Business (Liaison: Leo)

- Leo provided an update on the status of ICER and the conference budget.
- Board discussed current goals for ICER going forward and made plans to meet with ICER leadership at the conference to ensure ICER leadership is aware of board goals and current practices. In addition, the board wants to ensure ICER leadership (and all conferences) can reach out to the board for support.
- There were concerns raised by members to Leo regarding the carbon footprint of all conferences. This topic will be revisited at the next board meeting.

ITiCSE Business (Liaison: Amber)

- ITiCSE 2021 was approved by the past board to take place in Paderborn, Germany with Carsten Schulte as the conference co-chair in Feb 2019
- ITiCSE 2019 had record attendance (274)
- Discussion of a proposal to hold a doctoral consortium at ITiCSE 2020
    - Leadership would like to run it again in ITiCSE 2020 and have asked for board consideration.
    - Motion to create another DC at ITiCSE in 2020 was made and seconded with funding for a future discussion. Motion was approved.
- Database coordinator
    - Simon is scheduled to step down in 2020, but he has been doing an excellent job and turnover may take longer than the anticipated year. Board approved Simon staying in the role for an additional year.
- The steering committee is exploring locations for where to hold ITiCSE 2022

CompEd Business (Liaison: Dan)

- Motion to approve a site visit to Hyperabad as possible CompEd 2021 site was approved.

Symposium Business (Liaison: Manuel)

- TMRF approvals:
    - SIGCSE Technical Symposium 2020: March 11 - 14, 2020
- SIGCSE 2020 schedule change (https://sigcse2020.sigcse.org/attendees/at-a-glance.html) - this was approved by the last board, but this new board should be aware of change and be publicizing it when appropriate
    - Saturday the conference will run until 3:30. Awards will be given in the morning and one more paper session has been added for the afternoon on Saturday.
- There was discussion on possibly Learning at Scale co-locating with the symposium
    - Will work with Learning at Scale to discuss the parameters of co-location

CRA-WP Request for Sponsorship

- The board has sponsored the CRA-W grad cohort for the past two years
    - Sponsorship amount: $8000
    - Travel costs to send representative: $1500 (approximately)
- Request is for us to essentially double our investment and expenditure
    - CRA-WP is trying to invest in underrepresented minorities and persons with disabilities
    - Board discussed and there was agreement that while we value this new initiative but would like our total sponsorship of CRA-W to remain at the same funding levels. We will work with CRA-W to see if our donation can be split between CRA-W and CRA-WP.

SIGCSE Chapters Updates/Changes

- UK&Ireland SIGCSE chapter is changing its name to UK SIGCSE
- The Irish SIGCSE chapter has been approved.

Treasurer's Report

- FY2019 Final Report from Adrienne as past SIGCSE Board Treasurer
- We had a deficit in FY19 due to the fact the both symposium 2017 and 2018 were counted in FY2018 and approved expenditures on the 50th anniversary of the symposium.
- We have a healthy fund balance and are not at risk of being unviable with ACM.
- FY2020 will have a symposium and with record attendance at symposium 2019 and ITiCSE, we are on track for a "normal" fiscal year.