

**Meeting Date: November 17, 2020**

**Meeting Time: 6pm-8pm EST**

**Meeting Online**

## **Agenda**

### **Attendees:**

Adrienne Decker, Chair

Dan Garcia, Vice Chair

Andrew Luxton-Reilly, Treasurer

Leo Porter, Secretary

Mary Anne Egan, Member At-Large

Laurie Murphy, Member At-Large

Manuel Perez-Quinones, Member At-Large

Amber Settle, Immediate Past Chair

Karen Davis, Bulletin Co-Editor

### **Approval of Minutes**

- Motion to approve the minutes from the Business Meeting is approved.
- Motion to approve the minutes from the October 27th meeting is approved.

### **Activity since the last meeting**

- In-cooperation conferences:
  - ACE 2021
- Appointments
  - ICER DC - Felienne Hermans - DC Jr Chair
- ICER 2021 will be a fully virtual event

### **All Conference Business**

#### **Informational Items**

- The SIG Governing Board has passed along information about reviewing, particularly guidance regarding double blind submissions.
- We received guidance from the ACM regarding the kinds of paper awards that are available.

### Action/Discussion Items

- The board discussed conference platforms and possible future plans to offer the same platform for each conference.

## Symposium Business (Liaison: Manuel)

### Informational Items

- Dan Garcia is continuing to work with folks who are planning the Chair's Roundtable
- Dec 13th is the abstract deadline for Keynotes.
- Registration proposed possible rates for attendees. The board discussed and offered feedback.
- Symposium has settled on using Pathable as a platform for the main conference events and Teams as a platform for pre-conference and affiliated events
- RFP for meeting/exhibits planner for 2022-2024 conference is about to go out for bid

## ITiCSE Business (Liaison: Amber)

### Informational Items

- Steering Committee news:
  - Last met: October 20, 2020
  - Next meeting: November 18, 2020
  - Announcements
    - The 2021 conference
      - [The 2021 CFP went live](#)
      - [The 2021 web site went live](#)
    - Organizers are looking to establish the ITiCSE DC as an annual fixture to ITiCSE.
    - Solicitation of proposals for the 2023 conference was put out on October 22nd
    - The working group task force is hard at work and will have an update for us hopefully in time to be implemented at the 2021 conference

### Action/Discussion Items

- Chair approvals:
  - Motion for Andreas Mühling to be junior ITiCSE DC co-chair is approved.

## ICER Business (Liaison: Leo)

### Informational Items

- Steering Committee news:
  - Last met: 11/9/2020
  - Next meeting: 11/30/2020
- SC requested Program Chair, Conference Chair, and Site applications for 2023
- SC continues progress on an Awards Committee Proposal

### Action/Discussion Items

- SC and Conference Organizers proposed new page limit requirements based on the new ACM format. The conference will allow for variable length submissions with a hard cap of 11,000 words.
  - Motion passed to approve variable length policy *one year trial*
    - Subject to more clarity about hard limits where papers are rejected, more clarity about what tool authors should use to measure word counts, and how images should be counted.
  - Board reviewed a proposal for Conditional Acceptance at ICER but requested more information from the ICER SC and Organizing Committee

## New Agenda Items

- TOCE Review is ongoing. The current editor's commitment ends this year so a new editor will be searched for and appointed by the ACM publications board.
- Test of Time Paper Award 2021 winner decided:
  - Tracy Camp. 1997. The incredible shrinking pipeline. Commun. ACM 40, 10 (Oct. 1997), 103–110. DOI:<https://doi.org/10.1145/262793.262813>

## Misc Agenda Items

- Discussed having the SIGCSE DEI Committee look into creating an ombudsperson-like position to whom folks can report cases of harassment.
- Special Projects
  - We received 30 submissions for the November round
- Karen Davis will soon be completing her time as Bulletin Co-Editor and is working with her co-editor to find a replacement.

## Treasurer's Report/Financials

- There is ongoing work with the ACM to make financial documents more intuitive and understandable.
  - Annual budgeting process and spreadsheets will be streamlined and made easier to read (likely for this next budgeting cycle).
  - Calculation of allocation back to ACM for SIG activities (non-conference) to be made clearer.

## Next Meeting

- December 15, 2020 - 6pm-8pm EST