

Meeting Date: Tuesday, October 20, 2020

Meeting Time: 6:30pm-8:30pm EDT

Location/Call in Information: Online

Attendees:

Adrienne Decker, Chair

Dan Garcia, Vice Chair

Andrew Luxton-Reilly, Treasurer

Leo Porter, Secretary

Mary Anne Egan, Member At-Large

Laurie Murphy, Member At-Large

Manuel Perez-Quinones, Member At-Large

Amber Settle, Immediate Past Chair

Agenda

Approval of Minutes

- Moved approval of September minutes to email

Activity since the last meeting

- Conference Closings
 - ICER 2020 - ~\$16K surplus
- Appointments
 - ITiCSE - Carsten Kleiner - Submissions Chair (junior)
 - ICER - James Prather - Submissions Chair (junior)

SIGCSE Business Meeting

Discussion

- Minutes will reflect our permanent record.
 - Will post video of content and Q&A until next Business Meeting
- Business meeting in March 2021 - outside of time for symposium (week before or after) possibly on a different platform
 - Goal is to set up live closed captioning. Working to determine possible options for doing so, current setup from ACM does not have this feature included.

- Issues brought up at business meeting
 - Looking at Travel Grants in light of an online symposium
 - Travel grant is funded from a separate fund and can only fund travel. We can give recipients a code for a free registration
 - Working on a call for December/January for applicants.
 - Budget surplus question
 - The SIG is not in a financial crisis, but there was agreement that we should remain frugal right now.

Additional Committees/Outside Collaborations Business

- Chairs Roundtable/New Educators Workshop
 - Discussed Report from the NEWR 2020
 - We will need to recruit for new Jr chair for 2022
 - Question to organizers: Will there be a virtual Chairs Roundtable for 2021?

Other Agenda Items

- IEEE new publication:
 - <https://iee-edusociety.org/publication/ieee-access-ieee-education-society-section>
- Google Drive (at ACM)
 - We have a drive folder for materials that might help with continuity between boards
 - ICER has been making progress in putting its repositories in one location in this drive
- Kudos
 - <https://www.growkudos.com/about/researchers>
 - This is available for SIGCSE and is a cooperation with the ACM.
- Double-anonymous reviewing recommendations from the ACM will be passed along to the Reviewing Task Force
- Listserv Moderators
 - Working to draft new guidelines for community standards for posting to listserv
- Reviewed Proposal for a SIGCSE-wide Discord server
 - Motion to create Discord server not approved.
- CC 2020 Final Report has been provided to us for review.

All Conference Business

Action/Discussion Items

- Gifts for conference chairs

Effectively immediately, ACM is expanding the requirements for collecting W-8/W-9 forms to individuals that receive any of the following:

- Cash payments, which include, but not limited to check, ACH, Wire, directly from ACM
- Receive monetary gifts or payments, such as gift cards, electronic gift cards, or cash equivalent vouchers, regardless of the dollar amount, and;
- Non-monetary gifts, such as electronics, valued at \$100 or more.

We discussed how to handle such gifts in the future and agreed on offering a 5 year extension for SIGCSE membership for all conference chairs starting retroactively with ICER 2020.

Symposium Business (Liaison: Manuel)

Informational Items

- Round 1 acceptances out, round 2 submissions due soon

ITiCSE Business (Liaison: Amber)

Informational Items

- Steering Committee news
 - Last met: October 20, 2020
 - Next meeting: November 18, 2020 (~~may move to November 17th at 7 am~~)
 - Announcements
 - The ITiCSE SC and the 25th anniversary committee have both agreed that the celebration of the ITiCSE anniversary should wait until the next in-person conference.
 - The ITiCSE SC will put out a call for hosting for 2023 and beyond in the next week or so.
 - The ITiCSE SC approved a conference chair replacement policy.

ICER Business (Liaison: Leo)

Informational Items

- Steering Committee news:
 - Last met: 10/14/2020
 - Announcements:
 - Working on handling page limits with the move to the new ACM format
 - Working on guidelines for an Awards Committee

Next Meetings

- October 27, 2020 - 6pm-8pm EST (Awards)
- November 17, 2020 - 6pm-8pm EST
- December 15, 2020 - 6pm-8pm EST