Meeting Date: Tuesday, October 20, 2020
Meeting Time: 6:30pm-8:30pm EDT
Location/Call in Information: Online

Attendees:
Adrienne Decker, Chair
Dan Garcia, Vice Chair
Andrew Luxton-Reilly, Treasurer
Leo Porter, Secretary
Mary Anne Egan, Member At-Large
Laurie Murphy, Member At-Large
Manuel Perez-Quinones, Member At-Large
Amber Settle, Immediate Past Chair

Agenda

Approval of Minutes
- Moved approval of September minutes to email

Activity since the last meeting
- Conference Closings
  - ICER 2020 - ~$16K surplus
- Appointments
  - ITiCSE - Carsten Kleiner - Submissions Chair (junior)
  - ICER - James Prather - Submissions Chair (junior)

SIGCSE Business Meeting

Discussion
- Minutes will reflect our permanent record.
  - Will post video of content and Q&A until next Business Meeting
- Business meeting in March 2021 - outside of time for symposium (week before or after) possibly on a different platform
  - Goal is to set up live closed captioning. Working to determine possible options for doing so, current setup from ACM does not have this feature included.
Issues brought up at business meeting
  ○ Looking at Travel Grants in light of an online symposium
    ■ Travel grant is funded from a separate fund and can only fund travel. We can give recipients a code for a free registration
    ■ Working on a call for December/January for applicants.
  ○ Budget surplus question
    ■ The SIG is not in a financial crisis, but there was agreement that we should remain frugal right now.

Additional Committees/Outside Collaborations Business

- Chairs Roundtable/New Educators Workshop
  ○ Discussed Report from the NEWR 2020
    ■ We will need to recruit for new Jr chair for 2022
  ○ Question to organizers: Will there be a virtual Chairs Roundtable for 2021?

Other Agenda Items

- IEEE new publication: 
  [https://ieee-edusociety.org/publication/ieee-access-ieee-education-society-section-1](https://ieee-edusociety.org/publication/ieee-access-ieee-education-society-section-1)
- Google Drive (at ACM)
  ○ We have a drive folder for materials that might help with continuity between boards
  ○ ICER has been making progress in putting its repositories in one location in this drive
- Kudos
  ○ [https://www.growkudos.com/about/researchers](https://www.growkudos.com/about/researchers)
  ○ This is available for SIGCSE and is a cooperation with the ACM.
- Double-anonymous reviewing recommendations from the ACM will be passed along to the Reviewing Task Force
- Listserv Moderators
  ○ Working to draft new guidelines for community standards for posting to listserv
- Reviewed Proposal for a SIGCSE-wide Discord server
  ■ Motion to create Discord server not approved.
- CC 2020 Final Report has been provided to us for review.
All Conference Business

Action/Discussion Items

● Gifts for conference chairs

Effectively immediately, ACM is expanding the requirements for collecting W-8/W-9 forms to individuals that receive any of the following:

● Cash payments, which include, but not limited to check, ACH, Wire, directly from ACM
● Receive monetary gifts or payments, such as gift cards, electronic gift cards, or cash equivalent vouchers, regardless of the dollar amount, and;
● Non-monetary gifts, such as electronics, valued at $100 or more.

We discussed how to handle such gifts in the future and agreed on offering a 5 year extension for SIGCSE membership for all conference chairs starting retroactively with ICER 2020.

Symposium Business (Liaison: Manuel)

Informational Items

● Round 1 acceptances out, round 2 submissions due soon

ITiCSE Business (Liaison: Amber)

Informational Items

● Steering Committee news
  ○ Last met: October 20, 2020
  ○ Next meeting: November 18, 2020 (may move to November 17th at 7 am)
  ○ Announcements
    ■ The ITiCSE SC and the 25th anniversary committee have both agreed that the celebration of the ITiCSE anniversary should wait until the next in-person conference.
    ■ The ITiCSE SC will put out a call for hosting for 2023 and beyond in the next week or so.
    ■ The ITiCSE SC approved a conference chair replacement policy.
ICER Business (Liaison: Leo)

Informational Items

● Steering Committee news:
  ○ Last met: 10/14/2020
  ○ Announcements:
    ■ Working on handling page limits with the move to the new ACM format
    ■ Working on guidelines for an Awards Committee

Next Meetings

● October 27, 2020 - 6pm-8pm EST (Awards)
● November 17, 2020 - 6pm-8pm EST
● December 15, 2020 - 6pm-8pm EST